



Far North Queensland Golf Association

2019 Golfing Handbook

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FNQGA GOLFER OF THE YEAR AWARDS (GoTY)

The Golfer of the Year Award is for:

1. Encouraging players of all grades to participate freely in a wide selection of events; FNQ Golf Championships and nominated Club Opens.
2. Each section nominee can truly be said to be the best participating player over the whole year, as distinct from a player who may only play a few localised own Club events.

DETAILS:

1. The allocation of points is commensurate with the standard of the competitions conducted.
2. Eligible events are noted as GOTY and Selection Series Events.

ELIGIBILITY:

1. To be eligible, a player must be a member of an FNQ Club and be a permanent resident in the FNQ Region.
2. Players wishing to be included in the award categories need only complete a REGISTRATION FORM obtainable from the FNQGA Golfing Handbook,.
3. A' Grade: 0 – 10.4; 'B' Grade: 10.5 – 17.4; 'C' Grade: 17.5 – 36.4; Seniors: 55 years and over; Juniors: 17 years and under.
4. Points only accrue after a player has officially registered.
5. Golfer of the Year registration closes annually on July 1st at 5pm.
6. The Golfer of the Year Award is only open to 'male' players.
7. To be considered, players must register and participate in the FNQ Golf Championships as well as a number of highlighted regional events (Club Opens).

CONDITIONS:

- A player may nominate for **Open (A, B or C), SENIOR, JUNIOR**. (Eligibility is determined by age and handicap). (Seniors and Juniors may also select Open (A, B or C). Players accumulate points per Grade they play at the time of the event. If a player's handicap changes, points accumulated only for that grade will count and no points from other grades can be transferred.
- In the event of a player "winning" two divisions, he will be notified and he must make a choice as to which award he accepts. The second place-getter in the other division becomes the winner of that section.
- Points obtainable are listed in the attachment outlining events.
- These points are only available to the registered players (either Senior or Junior) who participate in an event.
- Golfer of the Year events are designated by the FNQGA Executive; are Club Opens and FNQ Golf Championships that are played between March and September each year. Clubs need to complete the Club Open / Pennant / Junior Events Nomination form included with this Handbook to be considered, and if approved must comply with the conditions outlined.

FNQGA Golfer of the Year

| POINTS ALLOCATION | |
|---|---|
| EVENTS | PARTICIPATION |
| FNQ Golf Championships | Three (3) points per completed 18 hole round |
| ANY FNQGA SANCTIONED CLUB OPEN (Clubs need only complete the Event form) (Min 36 holes stroke for 18 Hole Courses) (Min 18 Holes stroke for 9 Hole Courses) One Club Open per weekend | Two (2) points per completed 18 hole round plus one (1) extra point for playing all rounds of multiple round events |
| <p>A completed round is one which is recorded on GolfLink. Rounds which GolfLink shows a score but which are marked as No Score – Not Approved, Disqualified with a Score, No Score – Approved, or Illegitimate Score will only be considered to be completed rounds if the player gives an explanation satisfactory and acceptable to the FNQGA.</p> <p>Only scores described on GolfLink as stroke competitions are recognised. Scores described in GolfLink as Stableford or Par do not score points and are not included when calculating gross or nett scoring averages.</p> | |
| GRADES | |
| <p>Grade determining Handicap is the GA Handicap.</p> <p>‘A’ GRADE – To 10 handicap</p> <p>‘B’ GRADE – 11 To 17 handicap</p> <p>‘C’ GRADE – To 18 to 36 handicap</p> <p>‘SENIOR’ – 55 years and over</p> <p>‘JUNIOR’ – Under 18 years of age for 2019</p> <p><small>*It is a requirement of eligibility that the player be a permanent resident of Far North Queensland.</small></p> | |

FNQGA Representative Golf Players (GoTY and Selection Series)

Players must register and participate in the FNQ Golf Championships as well as a number of nominated Club Opens.

Seniors (55 years of age & above), **C Grade** (17.5 to 36 handicap), **B Grade** (10.5 to 17.4 handicap) & **A Grade** (10.4 handicap and under)

Players must register with the FNQGA prior to the commencement of any selection event. Players only register once annually and from the date of receiving the fully completed registration form, scores/points for all nominated events from that date will be recorded by the FNQGA.

All you need to do is register and to play golf at a number of events and courses throughout the FNQ region to be considered.

2019 FNQ Golfer of the Year Category Winners may be assisted to attend:

- 2020 Qld Seniors Open.
- 2019 Qld A, B and C Grade Championships.
- 2019 Qld Greg Norman Junior Masters (subject to qualifying – if a player has already qualified he will be the District nominated representative – if he has then the next in the points standing will be the District representative)
- The winners are selected from the final standings of the 2019 FNQGA Golfer of the Year Points.
- Handicap restrictions/Balloting at events may prohibit players from participating.
- The Qld A, B & C Grade Championships are conducted at Noosa Springs.

The FNQGA will assist players with costs for transport, nomination and uniform if selected. If you would like to know more, then email us at info@fnqgolf.com.au for further details and dates etc.

Assistance includes (Conditions and limits apply);

- Event Nomination Fee
- One playing shirt
- One practice round
- Transport assistance of \$600
- Accommodation/Expenses assistance of \$600

2019 Queensland Open (Subject to confirmation from Golf Australia – Qld)

The Golf World FNQ Golf Championship Open winner qualifies for a place in the field of the Qld Open providing he is otherwise eligible to play. This place is open to players regardless of whether the winner is an FNQ player or comes from outside the district.

If the winner is registered for the FNQGA GoTY / Selection Series and has completed nine (5) rounds in GoTY events (including the two (2) rounds of the FNQ championship), then the winner may receive financial assistance for travel, accommodation and entry fees.

2019 Golf Qld Inter Association Teams Match Representatives are selected using:

- Gross scores from completed rounds in events in the FNQGA GoTY and Selection Series up to and including nominated Club Opens in September 2019.
- Scores are adjusted to the equivalent of an ACR of 70. For examples a gross score of 75 on a course with an ACR of 72 will be adjusted to a gross score of 73. Slope ratings and the DSR are not used in making adjustments.
- Representatives will be chosen based on the average of their best eight (8) adjusted scores.
- Golf Qld stipulates that players under 18 years of age are not permitted to participate and players need a GA handicap of 10.4 or less to be eligible to participate.

The FNQGA will assist players with costs for transport, nomination and uniform if selected to a maximum of \$5000 in total for the team. If you would like to know more, then email us at info@fnqgolf.com.au for further details and dates etc.

2020 Golf Qld Country Week Supported Player Representatives are selected using:

- Nett scores from completed rounds in events in the FNQGA GoTY and Selection Series up to and including nominated Club Opens in September 2019.
- Scores are adjusted to the equivalent of an ACR of 70. For examples a gross score of 75 on a course with an ACR of 72 will be adjusted to a gross score of 73. Slope ratings and the DSR are not used in making adjustments.
- Representatives will be chosen based on the average of their best eight (8) adjusted scores.

The FNQGA will assist players with costs for transport, nomination and uniform if selected to a maximum of \$5000 in total for the team. If you would like to know more, then email us at info@fnqgolf.com.au for further details and dates etc.

2019 Greg Norman Junior Masters Supported FNQ Attendee – will be selected from Golfer of the Year Points and Selection events Scores at the time of selection required. (It will not be a player who has already qualified to attend)

2019 Gary Player Classic FNQ Attendee(s) – will be selected from the FNQGA GoTY and Selection Series up to the date of player selection (anticipated to be up to and including the 2019 FNQ Golf Championships). Average of their best four (4) adjusted scores at Club Opens/2019 FNQ Golf Championships.

The FNQGA will assist players with costs for transport, nomination and uniform if selected to cover reasonable accommodation, transport and uniform costs only. Players maybe required to contribute towards the cost.

Important notes for Players and Club Officials - Nominated Club Opens are those played between March and September. Club Opens chosen are those that are approved by the FNQGA Executive. Clubs need to complete the FNQGA 2019 Club Open / Pennant / Junior Events Nomination included with this Handbook to be considered, and if accepted must comply with the conditions outlined.

FNQGA Pennant Condition of Competition (E & OE)

GRADES and ELIGIBILITY

Only male players who have the qualification of an "amateur" as defined by the Royal and Ancient Golf Club of St Andrews shall take part in this competition.

A competing player must -

1. Be a financial full or ordinary/Junior/Intermediate/Country Member, with full playing rights of the Club he represents.
2. Be a provisional member, or of any other category, **with full playing rights**, paying fees awaiting to be granted full rights, of the Club he represents. Players of any other membership status are ineligible. (Social membership categories excluded)
3. Have a bonafide Golf Australia handicap for his respective grade.
4. Players must be eligible to play at all FNQGA Golf Courses without restriction or suspension.

Teams: - Each Pennant Grade (A, B & C) shall consist of five (5) players (15 players per Club)

CONDITIONS of PLAY

1. Clubs, Officials, Players and Caddies accept and acknowledge that the FNQGA is the governing body and manager of any Men's Inter Club Pennant, Inter Club Match Play, Inter District or Inter Region competition and selection of representative players for and in the FNQGA Region. Should Clubs and or officials and or players and or Caddies in anyway acknowledge, support or participate in any events directly or indirectly that appears to be representative, selective or managed by anyone else other than the FNQGA then they accept any decision taken by the FNQGA in respect to correcting action and or suspension of Clubs and Players.
2. Clubs Affiliation/Capitation fee prepayment will be paid to the FNQGA by 5 pm on the 3rd Thursday in September 2019.
3. Participating Clubs and Teams agree to be responsible for any costs, liabilities and actions that are not specifically mentioned in the Pennant Conditions or FNQGA advices.
4. Clubs, Officials, Players and Caddies must complete the relevant nomination forms (included).
5. All matches shall be played under the Rules of Golf (R. & A.) and the Local Golf Rules of the Host Club.
6. Clubs who are unable to commit to 3 Grades (A, B and C) with 5 players per grade or host a round on their home course will be deemed to be a Composite Team and be available to offer players from other Clubs the ability to fill in any grade in that said composite team.
7. Composite Teams require the Management Committee Approval of each Club for which they draw players from before nominating a team. This written approval must accompany any nomination form submitted.
8. To be able to participate as a Club/Team, Clubs (including Composite Team Clubs) must unconditionally make their courses available to host any round of the Pennant (preliminary or finals) at no cost for green fees. Other matters such as cart hire and on/off course costs for food and beverages must also be reasonable for players participating. Clubs and or players are also responsible for the cost of any motorised cart hire.
9. Players from any Club (including nominated Pennant Teams) may be selected to play for any other Pennant Team, though that player cannot play a match on any course that they are a current financial member of. This only applies in the event that Host Clubs have byes. However if that players Club(s) is an existing one and he is asked to play for the same after already playing for the composite/other team side then the Composite/Team side has first right of refusal of his services for the next immediate round only.
10. Should there be a requirement for further holes after the completion of the regulation 18 holes, then any said match's will have right of way on the required play off holes.
11. All rounds will be played as a shot gun start, with starting time of 8.30 am. (Except for rounds nominated by the FNQGA)
12. If an 18 hole course is hosting any round, where stipulated for a shot gun start, it MUST be over the entire 18 holes. There are to be no other players on the course that will hinder the Pennant round.
13. The Captain / Manager of each team shall prepare a list of his players in numerical playing order in each grade (1 to 5). This list is to be handed to the Host Club official no later than 8 am on the day of play. At this time there will also be a Captains briefing conducted by the Host Club.
14. The Host Club will determine the format of play in regards to starting holes per group and manage the days play except for the Semi Final and Final, which will be determined by the FNQGA.
15. The Host Club will provide the draw, catering, local rule information and any other relevant information to the FNQGA in an Office/Word document format by 5 pm of the Sunday before the weekend they are scheduled to host. (Or earlier of possible) as well as forwarding completed results/player registration forms by 6 pm the day of Hosting such round to info@fnqgolf.com.au

The order of play will be in groups of (4) with no two players from the same Club in any group

16. Any Players who play outside of their nominated position and grouping as per completed Match Sheet (i.e. nominated at B1 and then plays at B4) will forfeit their match. Any other matches played out of order as a result of this will also be forfeited.
17. All matches in the preliminary rounds are to play to a result; failure by any player to achieve a result will cause the match to be awarded to his opponent. Should both players in any match jointly agree to not continue then the results for all their respective Clubs grade from that round will be forfeited.

18. Use of motorised buggies when competing or caddying in any pennant fixture, (all grades and divisions) is permitted. No two caddies / players from the same Club can share the use of or ride together in the same motorised buggy. Spectators / members are not permitted to ride with players and or caddies.
19. Pennant will be an individual 'off the stick' gross match play event for ALL GRADES.
20. Each Club must nominate a Pennant Captain (For the entire team, not per grade) prior to the commencement of the Pennant competition.
21. Player's handicaps must fall within the prescribed limits on the day of play. There will be NO variations to the handicap criteria. By signing the Match Sheet the Captain is confirming that the GA handicap is accurate at time of signing and that his Club has processed all of their club competitions including the previous days through GolfLink.
22. All Clubs must complete the entry form for the Pennant competition. By accepting to play in this competition, each Club/ officials/players/caddies/members accept that they will be bound and follow the FNQGA Code of Conduct and all matters contained in it. Clubs, its officials, members, sponsors and players also accept the conditions as set down that they are invited to play at the discretion of the FNQGA and agree to accept any decisions handed down by the FNQGA at any time.
23. Any media releases/newsletters/publications or notices by Clubs, its officials or players must acknowledge the competition as run by the FNQGA, and also reference any sponsors of this competition.
24. Clubs also unconditionally agree to allow the FNQGA and its sponsors to promote publicise and erect FNQGA and its sponsors promotional banners and logos.
25. Any details of Host Club Round information must prominently display the FNQGA logo and that of the competition sponsors.
26. Each Club's Players / Caddies / Officials / Members must also complete the attached nomination form prior to attending / representing their Club and or Team in any match.
27. Any ruling or question must be submitted in writing to the FNQGA for determination. If there is any doubt during any match the rules as specified here should be used at all times.
*In the event of an appeal for any Match matter, it must be lodged in writing **and not verbal** within 15 minutes of the completion of the last Pennant match of the day. The appeal must be signed by the appealing players Pennant Captain prior to lodging within the 15 minutes and a copy is to be handed **that day** to the Captain of the opposing team and to a representative of the Host Club for the day. An appeal may be lodged after the Pennant day play only if the Team Captain was not aware of any such matter on the day, however if it is not lodged within 1 day of the completion of said match or a Club/Captain/Player was aware and chose to wait before lodging an appeal it will be dismissed immediately. The Club and or player making any complaint or appeal must forward a copy of their complaint or appeal to all parties mentioned in any action, including the FNQGA.*
28. Failure to field a full match day named team in a particular Grade for any match by the 9th hole of the match, will result in:
 - a) the opposing Club being awarded the winner in the match for which the team is short a player(s). (Grade result). The opposing club will be given the 1 point for the conceded match, with remaining matches in that grade to be played until a result is achieved (i.e. The grade score could still be 4-1 in favour of the team who didn't name a 5th player).
 - b) the Club that is short will lose the grade for that round. Regardless of the match score (e.g. 4-1 as above), the team with all 5 players in that Grade will be considered to have won the Grade. The match score however, for possible countbacks at the conclusion of the season, will remain 4-1.
 - c) More than one repeated match forfeiture will result in the forfeiting Club being disqualified from any future Pennant rounds for that season and a review of that Clubs players being eligible for FNQGA selections, events being used as FNQGA Selections events, and hosting of FNQGA events. (The waving of this condition of play may occur on written application in exceptional circumstances at the direction of the FNQGA Executive only.)
29. Withdrawal by any Club/Composite Team or not abiding by the Rules set out in the Conditions of Play and Code of Conduct may result in up to a 2 year suspension from any FNQGA Pennant Competition, hosting any FNQGA event or its players selected for FNQGA.

SCORING and RESULTS

1. The winning team is the team which wins the greatest number of individual matches of the five played on each grade for each round, and shall record the actual matches won and lost for each match on the results sheet. Each Team grade with the most matches won on the day will receive one point for that rubber.
2. Should the Pennant Series be required to have a bye for a Host Team, then the team that has the bye shall receive the win points and the average number of games and holes won from the day they hosted.
3. The FNQGA Pennant's Match form should be completed, results checked and co-signed by both club's respective team Captains and handed to the Hosting Club Official no later than 15 minutes on completion of the final pennant match played. Failure to sign or enter results may/could incur the loss of matches and/or points for the respective club/s.
4. In the event of a match tie in any grade in determining finals placings, the result will be decided on a count back of matches won. If there is still a tie, a result will be decided on the total number of games won and then hole differential.
5. The FNQGA will host the finals at the nominated Club(s) and be responsible for the management of that event.
6. The final (Grand) will NOT be a shot gun start; it will be from the 1st tee and start with C Grade moving through to A Grade. Each match will be played in two's, starting at player (5) five for each grade through to player (1) one.
7. The team finishing the preliminary rounds with the most points will have the call of the toss. In the event of tied preliminary scores, the FNQGA will decide who calls.

8. Finals matches finishing square after the eighteen (18) holes, must continue to attain a result if only needed to determine a finals winner.
9. The winner in each grade will be awarded a shield and be entitled to hold the respective title for the ensuing year.
10. Clubs participating in the finals are responsible for green fee/costs associated with any final unless otherwise advised by the FNQGA Executive. The FNQGA will be responsible for conditions of play and officiating for the final.

DISPUTES and DIFFICULTIES

1. All matters of dispute shall be referred to the FNQGA Match Committee. **Their decision shall be final.** Notification of any matter or dispute must be made in writing, and handed to the Secretary of the Host Club **within fifteen (15) minutes** of completion of the relevant match or matches. An appeal may be lodged after the Pennant day play if the Team Captain was not aware of any such matter on the day, however if it is not lodged within 1 day or a Club was aware and chose to wait before lodging an appeal it will be **dismissed immediately.**
2. A Match Referee(s) will be supplied by the FNQGA for all Finals.
3. In the event of poor climatic conditions, the hosting Club may consider the following options in an endeavour to complete the fixtures as programmed and prevent abandonment:
 - a) If there is a possibility of play, a short postponement of the start of play should be considered.
 - b) If only part of the course is playable, the host Club should stipulate the eighteen (18) holes to be played. Some holes may be played more than once. Common sense should prevail.
 - c) If no play is possible for any match in any grade the fixtures for that grade and division shall be abandoned.
 - d) If the course becomes unplayable after a match or all matches have hit off and there is no possibility of completing play, the fixture for that grade and division shall be abandoned. The FNQGA is to be notified of such decisions by facsimile/email immediately after the decision has been made clearly stating the reason(s) and signed by both Team Captains of the competing sides.

DRESS REGULATIONS and LOCAL RULES etc.

1. All players must comply with Host Clubs dress regulations and local rules.
2. Mobile phones of players, caddies, Club officials and spectators whilst on the course must not be used unless in an emergency situation, should they be used for other than emergency situation then this will result in disqualification/suspension of those involved.
3. Measuring devices, except noise emitting devices, as approved by R&A are permitted unconditionally. A player may obtain distance information using a device that measures distance only. If during a stipulated round, a player uses a distance-measuring device that is designed to gauge or measure other conditions that might affect his play (e.g. gradient, wind speed, temperature, etc.), the player is in breach of Rule 14-3, for which the penalty is disqualification, regardless of whether any such additional functions are actually used. This Condition applies irrespective of any Local Rule that may or may not be in effect at the Host Club. "Internal Club "rulings are not valid in FNQGA Events. If no specific ruling is set out in the conditions of play, it does not grant the Club Official or Player the right to do as they wish.
4. Pennant is played under the R&A Rules of Golf. Local rules that do not contravene these rules and that are published (read displayed in the correct manner and clearly visible) and available to all participants on the day are acceptable. Local rules are those that relate to the game of golf, not Club policy in relation to motorised carts etc.

AMENDMENTS and INTERPRETATIONS

The FNQGA Management Committee retains the right at any time to alter, add, or to substitute any or all of the foregoing rules, and is the authority for the interpretation of these rules, and has full power to deal with any relevant matter not provided for herein.

Pennant Grade and Handicap Spread (Golf Australia Handicap only)

"A" Grade up to and inc 10.4

"B" Grade 10.5 to 17.4

"C" Grade 17.5 to 36.4

For the purpose of grading, players will use their GA Handicap.

2019 FNQ Golf Player / Caddie / Club Official Nomination (circle which one)
Incorporating Golfer of The Year, Selection Series and Pennant.

**** Full Name **** _____

R

E **Contact Telephone **** _____ **Date of Birth **** ____/____/____

Q

U **Postal Address **** _____

I

R **City **** _____ **Postcode **** _____

E

D **Shirt Size **** _____ (Based on a Sporte Leisure DriFit)

I

F **Email **** _____ @ _____

O

R **Home Club **** _____

M

A **Pennants Club/Team **** _____

T

I **Full Golf Link Number **** _____

O

N **Current Handicap **** _____ as at ____/____/____

I wish to nominate for the following areas (please circle each one);

| |
|---|
| <p>Golfer of The Year Current Categories: Open (A, B or C) SENIOR JUNIOR (circle categories). (Seniors and Juniors may also select Open (A, B or C). Players accumulate points per Grade they play at the time of the event. If a players handicap changes, points accumulated only for that grade will count and no points from other grades can be transferred. (The final closing date for 2019 GoTY entries is <u>July 1st 2019</u>)</p> |
| <p>2019 FNQGA Representative Player which may include:</p> <ul style="list-style-type: none"> • Queensland Inter Association. (Juniors not permitted as per Golf Queensland conditions.) • 2020 Qld Country Week • Greg Norman Junior Masters and or Gary Player Classic. • Qld A, B & C Golf Championships at Noosa Springs. • Closing date for 2019 Selection Series entries is <u>July 1st 2019</u>. |
| <p>2019 Pennants</p> <ul style="list-style-type: none"> • I acknowledge that I have read FNQGA Pennant Conditions of Competition. • I confirm that I do not have any medical conditions or matters that the Hosting Clubs/FNQGA need to be aware of. |
| <p>Completed forms submitted to: FNQ Golf Association - PO Box 1651, CAIRNS QLD 4870 - Fax – 07 40323 434 – Email to info@fnqgolf.com.au Please include a clear and legible copy of proof of identification (i.e. Drivers Licence, Student Identification Card etc.)</p> |

Signed: _____

Print Name _____ Date: ____/____/____
If you are a Junior Golfer (under 18 years of age) nominating, the consent of your parent(s) and or legal guardian is required.

Parent / Guardian Name _____ Contact Number _____

Parent / Guardian Signature _____ Date ____/____/____

FNQGA 2019 Club Open / Pennant / Junior Events Nomination

To afford Club Opens the best opportunity to be supported, accurate and timely supply of information to players and the FNQGA is required. This predominately benefits the host Club the most, through the promotion and publicity and ensures every opportunity to maximise player participation from across the region.

Clubs need only provide this form if they wish to have events included as FNQGA Selection/GoTY Events.

The _____ Golf Club wishes to nominate the following event(s);

- Club Open (list name and dates).
- Participate in the 2019 Pennants Season. (Stand Alone Club / Composite Team)

The following events are for publicity purposes only.

- Junior 18 Hole Open (list name and dates).
- 9 Hole Junior Day (list name and dates).

The _____ Golf Club acknowledges accepts and agrees to the following conditions for these events as set out below and in associated areas of the Handbook.

- Event Flyer/Nomination forms (Club Opens and Junior Events) will be provided to the FNQGA electronically at least 4 weeks prior to the event taking place. (and recommended they be of a high presentation and information standard and include event specific information such as price, how to book/nominate, catering availability and local accommodation etc.)
- The FNQGA logo and the wording (FNQGA Golfer of the Year and Selection Series Event) displayed on all event forms (Club Opens and Junior Events), Club websites/Facebook pages/Newsletters and media publications and releases.
- Each event will be a minimum 36 holes of single stroke, however a 9 Hole Golf Club can hold an 18 hole stroke event. Player's scores will be uploaded to GolfLink by no later than 5 pm of the Friday after the completion of the event.
- A Club not meeting these obligations may result in the FNQGA taking affirmative action, such as a last resort, its own player's participation in Pennant, FNQGA Championships and Champion of Champions being withdrawn for the current or subsequent years. The intent is for Clubs to be genuine and engaging in regional golf participation and information.
- What qualifies as GoTY / Selection Series Event is outlined in the FNQGA Handbook.
- Selection / GoTY Events are those hosted between March and September each year.

Club Name _____

Club Official _____ Date: ____/____/____

Signature _____

Fully Completed form is to be returned to:

Mail: PO Box 1651 Cairns Q 4870 or Facsimile: 07 40323 434 or Email: info@fnqgolf.com.au

FNQGA 2019 PENNANT CLUB TEAM SHEET

| | | | | |
|-------------------|--------------------|-----------------|--------------------|---------------|
| Host Club: | | | Date: | |
| | | A Grade | | |
| <i>Result</i> | <i>Player Name</i> | <i>Position</i> | <i>Player Name</i> | <i>Result</i> |
| | | A1 | | |
| | | A2 | | |
| | | A3 | | |
| | | A4 | | |
| | | A5 | | |
| | | B Grade | | |
| <i>Result</i> | <i>Player Name</i> | <i>Position</i> | <i>Player Name</i> | <i>Result</i> |
| | | B1 | | |
| | | B2 | | |
| | | B3 | | |
| | | B4 | | |
| | | B5 | | |
| | | C Grade | | |
| <i>Result</i> | <i>Player Name</i> | <i>Position</i> | <i>Player Name</i> | <i>Result</i> |
| | | C1 | | |
| | | C2 | | |
| | | C3 | | |
| | | C4 | | |
| | | C5 | | |

OVERALL EVENT GRADE RESULTS

| Grade | Club Name | Signed | Winner | Result |
|----------|-----------|--------|--------|--------|
| A | | | | |
| | | | | |
| B | | | | |
| | | | | |
| C | | | | |
| | | | | |

FNQGA Code of Conduct (E & OE)

To ensure proper standards of behaviour both on and off the course a player, member or official (Club or District) who commits an offence under this Code may/could face disciplinary proceedings.

Definitions

- “Accused” player or official is the player, caddie, member or official accused of a breach of this code.
- “Code” is code of conduct.
- “Committee” is FNQGA Management Committee.
- “Competition” is an event or activity sanctioned by the FNQGA.
- “Complainant” is a person reporting an alleged breach of this code.
- “Disciplinary Committee” is as decided by the FNQGA Executive Committee.
- “Complaint” is any written statement by a complainant.
- “Notice of Breach” is written advice from an Association official.

Offences

A player, caddie, member or official is guilty of an offence under this code if a player, caddie, member or official is proven to:

- Physically attack or abuse, in any way, another player, caddie, member or official or other person during or in relation to an FNQGA sanctioned event.
- Verbally threaten, use abusive or profane language towards another player, caddie, member or official or other person during or in relation to a FNQ sanctioned event.
- Throw or deliberately in anger break or damage any golf equipment (including golf balls).
- Deliberately damage the facilities, including all of the course and buildings, and any accommodation provided (when applicable) while participating in an FNQGA sanctioned event.
- Wrongfully remove or damage property belonging to any golf Club, place of accommodation, a player, caddie, member or official or other person associated with the FNQGA sanctioned event.
- Deliberately break the rules of golf.
- Deliberately infringe dress regulations of an FNQGA sanctioned event.
- Consume excessive alcohol (consume alcohol amounts that would take them over .05 alcohol content), or use a prohibited substance (as set out in the GOLF AUSTRALIA Doping Policy) at any FNQ sanctioned event or participation as a player.
- Engage in any other conduct that may bring the sport of Golf into disrepute.
- Criticise either directly or indirectly the FNQGA Executive or its members.
- Make misleading, false or incorrect statements about the FNQGA, its Executive or its operations.
- Any matter not specifically covered in the above points, the FNQGA Executive Committee has the power to decide on the issue.

Note: The use of any narcotic or other such substance may constitute an offence under the Doping Policy of Golf Australia and all players should make themselves familiar with that Policy.

Offences Relating to Competition

The following items should be used as a guide to the type of actions that may result in an offence being committed under this code but are not restricted to:

- Public criticism of the host golf course, the competition itself, the sponsors of the event, or any official supervising or organising the competition during the competition.
- Failure to co-operate with any investigation of any player, caddie, member or official’s conduct.
- Deliberate failure to comply with the rules of golf (including etiquette) including any local rules of the competition.
- Failure to comply with other rules, by-laws, directions or instructions including dress regulations as specified by the host Club and or the FNQGA.
- Continually fails to play without undue delay.
- Commits any act to deliberately cause disqualification to himself or any other player.
- Withdraws from the competition before completion of that competition without good reason.

The Player or Official Agrees

- To comply with all reasonable directions of the Team Manager or FNQGA official.
- To wear when required the team uniform.
- To play golf to the best of his ability.
- To provide a certificate of medical fitness if required by the FNQGA.
- To not make misleading, inflammatory, comments to media, Clubs or members of the public in general. To not coerce, coach or use third parties to do the same.
- Before making any comment on FNQGA events, administration and management, they seek confirmation of any content or information to be used from the FNQGA beforehand.
- To abide by the “Doping Policy of the GOLF AUSTRALIA. The consumption of excess alcohol, the possession of illicit drugs or contraband items is prohibited and if required by the FNQGA to submit to doping controls examinations in accordance with GOLF AUSTRALIA Doping Policy or other applicable doping guidelines.
- That the results of any drug control examinations may be communicated to the FNQGA and the player releases the FNQGA from any claim, cause of action, suit, demand, or liability, in respect of so communicating those results.
- Not to bring the good name and reputation of the FNQGA or Australian Golf into disrepute.
- The FNQGA may charge a player, caddie, member or official with breaches of this Code of Conduct outside the time lines or not directly related to any particular event as or when required.

The FNQGA Code of Conduct Disciplinary Procedures: Reporting.

Golfing Event Related:

- A complainant may report any individual for an alleged breach of the Code of Conduct by lodging a written complaint with the Match Committee of the day, or directly with the FNQGA no later than 2 days after the completion of the said event. The complaint must contain all of the material that the complainant relies upon to support the complaint. The complaint should also include ALL corroborating information from all persons that may be relevant.
- An FNQGA representative at the event where any complaint has been made may take the written details from the complainant. If no FNQGA representatives are available at the event when the complaint is made then that complaint should be handed to an official of the Host Club.
- The complainant must then notify the Secretary of the FNQGA that a complaint has been made and a copy of the complaint shall be forwarded to the Secretary of the FNQGA within two (2) working days of the event in question.

Non Golfing Event Related:

A complainant may report any individual for an alleged breach of the Code of Conduct by lodging a written complaint with the FNQGA Executive Committee. The complaint must contain all of the material that the complainant relies upon to support the complaint. The complaint must also include ALL corroborating information from all persons that may be relevant. Then FNQGA Executive may also directly breach a player, member or official.

Time limitations apply to any complaint.

The FNQGA Disciplinary Procedure

- Upon receiving a written complaint/notice of breach, the FNQGA Match Committee or Executive shall determine what action should be taken. Their decision shall be final in this matter.
- They will determine whether to take immediate and appropriate action to dismiss the complaint in part or full, rule on the complaint in the first instance; convene a hearing regarding the said complaint should it deem it necessary.
- Once a complaint has been made/breach notice lodged, and the Executive considers that it is a valid complaint/breach, the FNQGA Secretary shall notify the accused player/person, and also communicate the details of the complaint to the Manager /Captain of the accused person's home Club that a decision on the offence is to be made within 14 days if it is not dealt with on the day in question.
- If the FNQGA Disciplinary Committee decides to convene a hearing, it will be done so at a time and place of the FNQGA's choosing, it shall forward by email/Australia Post a written notice to the accused player, the complainant and their respective Clubs:
 - The time and place set down for the hearing.
 - The details of the code and or competition conditions that the accused player is alleged to have breached.
 - Full details of the complaint that has been made.

Regardless of where any offence or breach occurs, the player/person is responsible and if they are found guilty then the punishment whether it is against a person or Club shall be final. If a Club or team is penalised there is no channel for appeal, only the player or official found guilty may appeal subject to the conditions as set out in this document. It is a Clubs responsibility to clearly outline to its officials, members and players their responsibilities.

The FNQGA Disciplinary Committee Hearings

- On the date and at the place specified the FNQGA Disciplinary committee shall convene to hear the complaint and if necessary determine the disciplinary proceedings against the accused player:
- At the commencement of the hearing the Chairperson of the committee shall read out the complaint and the provision of the code that the accused player, member or official is alleged to have breached. The chairperson shall ask the accused player, member or official whether he wishes to admit the alleged breach or deny any breach. If the accused player admits to the breach, he may address the committee on the question of penalty.
- The committee will then deliberate in private, determine the penalty, and reconvene to announce to the player the penalty to be imposed.
- If the player denies any breach of the code, the chairperson shall ask the complainant the facts of the complaint and may tender any witness statements in support of the complaint. The accused player may give evidence about the complaint and tender any witness statements of their own.
- The complainant shall have the right to question the accused.
- The committee members may question any person present at the hearing.
- After the presentation of evidence the chairperson shall ask for any final submission by either the accused or the complainant. The committee will deliberate in private to determine whether the alleged breach of this code is sustained, the penalty will be agreed upon and the committee shall reconvene to announce to the player their decision and the penalty, if any, to be imposed. The FNQGA shall advise the accused Club Manager.
- In certain circumstances, Clubs, its members, officials or players may be liable for costs associated in any matter.

Appeals

A breached player, caddie, member or official aggrieved of a decision of the Disciplinary Committee may appeal the decision by giving written notice to the FNQGA within seven days of the decision being handed down at the Disciplinary hearing.

The lodgement of an appeal does not act as a stay of the original decision. In the event of an appeal the FNQGA Executive will re-hear the complaint only on the basis that new evidence not available at the time of the original disciplinary meeting is presented or deliberately withheld. The FNQGA Executive may affirm, vary or substitute the original decision, as it may deem appropriate.

In any hearing, appeal, meeting or review under the control of the FNQGA, no legal representation will be permitted on behalf of any party.

Amendments and Changes

The FNQGA Executive may amend, delete or add provisions to the Code of Conduct at any time, and have the authority to rule or act on matters not covered here within or act directly separate to the Code of Conduct.